

**Clark County Soil & Water Conservation District
Fourteen Mile Creek/Goose Creek-OH River Watersheds Coordinator
Position Announcement**

The **Fourteen Mile Creek/Goose Creek-OH River Watersheds Improvement Project** is a regional, grassroots initiative in southern Indiana working to improve water quality by development and implementation of a comprehensive watershed management plan for the area. The project is sponsored by the Clark County Soil and Water Conservation District (SWCD), and funded by the Indiana Department of Environmental Management (IDEM) and the Environmental Protection Agency (EPA). The Clark County SWCD is seeking a motivated individual to serve as Watershed Coordinator for the watershed project's management, marketing, outreach, volunteer coordination, and cost-share program development and promotion.

Responsibilities

Project Management & Coordination

- Coordinate and manage Fourteen Mile Creek/Goose Creek-OH River Watersheds Improvement Project IDEM grant with supervision of Clark County SWCD Board of Supervisors.
- Assist the SWCD Board in meeting all grant requirements, including required reports.
- Establish and coordinate Fourteen Mile Creek/Goose Creek-OH River Steering Committee.
- Cultivate and maintain existing and new project partnerships.
- Conduct a variety of outreach activities to seek community involvement.
- Coordinate and recruit project volunteers.

Project Marketing & Public Outreach

- Cultivate relationships with local organizations, media, and public officials.
- Develop marketing tools, including regular press releases and radio spots.
- Develop and manage distribution of project newsletter and other educational materials.
- Develop appropriate displays and manage exhibits at events.
- Conduct workshops and educational seminars.

Cost-share Program Development and Promotion

- Develop and promote a cost-share program to implement best management practices that address water quality concerns that have been identified in the Fourteen Mile Creek/Goose Creek-OH River Watersheds.
- Provide landowners with assistance to facilitate BMP implementation such as conducting farms visits, assisting with conservation planning and BMP selection, and inspecting BMPs to ensure they meet design specifications.
- Calculate post-implementation load reductions for all BMPs installed.

Requirements & Qualifications

Requirements for the position include a Bachelor's degree in agronomy, engineering, natural resources, planning, agriculture, or a related discipline area or equivalent combination of education and experience. Working knowledge of Soil and Water Conservation Districts and natural resource issues are desired. Use of computer software such as word processing, spreadsheet, and presentation software will be required. Experience in the use of databases, desktop publishing, and Arc View Geographic Information Systems (GIS) software is desirable. Applicant must be able to competently serve the public with diplomacy and respect. The ability

to occasionally work extended evening and/or weekend hours will be required. Direct supervision will be provided by the District's Executive Director working with the Clark County SWCD Board of Supervisors.

The ideal candidate will have prior knowledge and experience with locally led conservation watershed projects, water quality assurance, and data analysis. Ability to work with diverse stakeholder groups is a plus. Interpersonal skills are required, specifically for professional partner development, consensus building, and volunteer coordination. Experience with public outreach and marketing materials design would be extremely valuable. Administrative reporting, graphic design, and spatial analysis experience utilizing GIS are also desirable skills.

Compensation

This is a part-time, grant-funded, contracted position.

To Apply

Resumes will be accepted until close of business, 4 p.m., Friday, November 30, 2018. Please submit a cover letter and a resume that includes three references, to the SWCD at:

Watershed Coordinator Position
Clark County SWCD
9608 Highway 62
Charlestown, IN 47111

Resumes may also be faxed to 855-391-1921 (toll-free), or emailed to:
tami.kruer@in.nacdnet.net.