

March 11, 2019

The Clark County Soil and Water Conservation District Board of Supervisors held their regular board meeting on Thursday, March 7, 2019 at 8:30 a.m. Those present were Sam Hagest, Dana Coots, Carolyn Clark, Loren Christman, Luanne Stahly, Jennifer Kipper, Tami Kruer, Laura Fribley, David Trotter, and Melanie Davis.

New Washington State Bank representatives presented the SWCD with a \$250 check for their sponsorship of the 2019 Annual Meeting meal. Photo was taken.

Preventing Workplace and Sexual Harassment video was viewed.

Sam asked for additions or corrections to the February minutes. Carolyn moved to approve the minutes as written; Luanne seconded, and the motion carried.

Sam asked for questions on the Financial Report. Loren moved to approve the report; Carolyn seconded, and the motion carried.

Old Business

Grant updates: 319 14 Mile Creek – David, Melanie, and Tami met with Kathleen Hagan last week to review the first progress report. David is moving forward with grant tasks. CWI 2018 & 2017– No updates.

Annual Meeting – Supervisors felt the 75th Anniversary presentation was well received as was the Skype call with Annie. The meeting was well-attended.

Updated Travel and Credit Card policies were signed.

The new Partnership Memorandum of Understanding was discussed. Jennifer stated that the previous MOU expired on 12/31/18. The new MOU is requested to be returned to the NRCS State Office by 3/15/19, along with the delegation of authority letter. Dana moved to designate Sam as the authority to sign the MOU. Luanne seconded, and motion carried. Carolyn moved to have Sam sign the MOU; Luanne seconded, and motion carried.

4-H Fair – Melanie presented a quote from Idlewild Butterfly Farm for purchasing butterflies for the butterfly house. Her estimate was 40 dozen butterflies @ \$93/dozen; total cost \$3,720. Cost of butterflies from Gulf Coast Butterflies in Florida is \$5.25 ea. Discussion was held as to when to receive shipments. Melanie stated that the 4-H Entomology Team is interested in assisting with the butterfly release when the shipment(s) arrive. The release will be timed for early evening so that fairgoers may witness it. Carolyn moved to purchase the butterflies from Gulf Coast, with a shipment of 100 to arrive on Monday of the fair, and a second shipment of 50 on Wednesday. Luanne seconded, and motion

carried. Monarchs, and some Swallowtails will be ordered. It was noted that the SWCD activities for each night of the fair need to be listed in the fair book.

Carolyn stated that the Jefferson County SWCD has formed a Pollinator Action Group. They are fundraising by hosting a pollinator plant sale. She moved to purchase 2 of the All Star Combos containing 50 plants each for planting in the Exhibit Area plant beds. Luanne seconded, and motion carried. Carolyn will pick up the order when it is ready.

Business Plan – Carolyn moved to meet next Thursday, 3/14/19, at 8:30 a.m., to work on a new business plan. Luanne seconded, and motion carried.

Performance appraisal process was discussed. Tami distributed evaluation forms for each supervisor to complete on each staff member. These will be collected at the 3/14/19 meeting. Sam will review them individually with Melanie and Tami at a later scheduled date.

Dana has inspected the no-till drill, and it is ready for use.

Jennifer stated that USDA has entered into a new 3-year lease for office space at this location. It extends thru 2021.

New Business

Carolyn moved to pay the 2019 Historic Hoosier Hills dues in the amount of \$500. Loren seconded, and motion carried.

Prosser FFA chapter has invited the SWCD to sponsor the purchase of their FFA team t-shirts. Loren moved to sponsor the shirts in the amount of \$250. Dana seconded, and motion carried.

Melanie received notification from QuickBooks that they will be discontinuing support for QuickBooks 2016 software as of May 31, 2019. In order to continue processing payroll through QuickBooks, the District will need to upgrade. Cost of QuickBooks Pro is currently \$219.95. Carolyn moved to purchase the 2019 version of QuickBooks Pro; Luanne seconded, and motion carried.

Jennifer reviewed the Civil Rights Responsibilities for Partners Checklist with supervisors and staff.

Staff Reports

Jennifer Kipper submitted a written report of her activities. She noted that she has been working on first round EQIP applications that are to be submitted by 4/19; no word on CRP sign-up; and of interest in tracking is State House Bill 1165 dealing with farmland protection, and HB 1491 dealing with CWI.

Tami Kruer submitted a written report. In addition, she stated that she and Melanie met with Scott Martin, River Heritage Conservancy, regarding plans for the new Clarksville park, and the opportunities for the District to work with the Conservancy. Scott was receptive to working with the District. She also stated that she has been working with St. Michael's daycare on bringing the kids to the butterfly house during the fair to complement educational programs she plans with them. Lynn, Tami, and Ronnie met with JTL and representatives from the Town of Sellersburg regarding their MS4 program. The outcome was positive.

Melanie Davis submitted a written report of her activities. She stated that the AFR needs one more signature for submittal.

David Trotter reported that he promoted the grant project at the recent Cattlemen's meeting; he has contacted several persons regarding serving on the Steering Committee and has 5 people to date that will serve; Charlestown State Park is having a cleanup day on 3/16, for which the District is contributing trash bags on behalf of the watershed project; and the Tech Committee met this week to select cost-share practices for the project, and those have been forwarded to Kathleen for approval.

Laura Fribley encouraged the District to take the 20 by 2020 Challenge, and stated that information on CWI 2019 will be coming out soon.

Lynn Miller was not present for a report.

Mike Johnson was not present for a report.

Correspondence/Announcements: None.

Agenda items for Next/Future Meetings

- Discussion of an invasive species event and/or adding invasive species concerns to the business plan.
- Obtaining or producing brochures similar to the Clear Choices Clean Water program brochures.

With no further business, Sam adjourned the meeting at 10:30 a.m. *Respectfully submitted, Melanie Davis.*