

January 30, 2020

The Clark County Soil and Water Conservation District Board of Supervisors held their regular board meeting on Thursday, January 30, 2020 at 9:30 a.m. Those present were Sam Hagest, Loren Christman, Dana Coots, Amil Kleinert, Peg Wright, Jennifer Kipper, Melanie Davis, and guest, Kelly Adams.

Sam asked for additions or corrections to the January minutes. Loren moved to approve the minutes as written; Peg seconded, and the motion carried.

Sam asked for questions on the Financial Report. Loren noted a line item described as Fourteen Mile Creek project should have been Clean Water Indiana. Melanie will correct that item. Loren moved to approve the report as amended; Dana seconded, and the motion carried.

#### Old Business

Grant updates: 319 14 Mile Creek – The majority of the cost share funds have been allocated. Kathleen Hagan has scheduled a project review for 2/12. She may give some insight on requesting more funds. CWI 2018 – One project application signed. CWI 2107 – final report has been submitted.

Annual Meeting: Set-up occurred before the board meeting. The script for the meeting was reviewed and revised. Signs will be placed on the doors of the building to direct people who may mistake us for Extension's meeting. Leftover food from the meal will be offered to attendees; disposable take-home containers will be provided to them.

Annual Conference: Sam, Loren, Dana, and Jennifer provided positive reports on the conference.

No other old business.

#### New Business

The Internal Controls risk document was reviewed and discussed. Supervisors found no issues with any of the items. District policies and resolutions were reviewed as follows:

Salary Resolution for the Compensation of Employees – Amil moved to increase Tami Kruer and Melanie Davis' compensation paid through district funds by 5%, resulting in an increase a \$173.30 to Tami's pay, and \$145 to Melanie's pay. Dana seconded, and motion carried.

Travel Policy – Loren moved to increase the motel/hotel room allowance to \$129/per day, and meal cost to \$50/per day. Peg seconded, and motion carried.

Purchasing Meals for Activities – no change.

Use of Company Credit Card Resolution – no change.

Materiality Policy – no change.

Disbursements Policy – no change.

Melanie will make changes, and have all policies ready for signature at the next board meeting.

AFR 2019 – Melanie distributed copies of the draft AFR to supervisors prior to the board meeting. AFR was reviewed and deemed an accurate report. Melanie will submit the report to the SBOA by the 2/29/20 deadline.

No other new business.

Staff Reports

Jennifer Kipper submitted a written report, and highlighted items within it.

Tami Kruer was not present for a report.

Melanie Davis submitted a written report of her activities.

David Trotter was not present for a report.

Lynn Miller was not present for a report.

Mike Johnson was not present for a report.

Correspondence/Announcements:

None.

With no further business, Sam adjourned the meeting at 11 a.m.