

December 10, 2013

The Clark County Soil and Water Conservation District Board of Supervisors held their regular board meeting on Thursday, December 5, 2013, at 6 p.m.

Those present were Sam Hagest, Loren Christman, Carolyn Clark, Dana Coots, Luanne Stahly, Tami Krueer, David Trotter, Jennifer Kipper, Mike Johnson, and Melanie Davis.

Sam asked for additions or corrections to the November minutes. Loren moved to approve the minutes as written. Dana seconded and motion carried.

The Financial Report was reviewed. Dana moved to approve the report; Carolyn seconded. Motion passed.

#### OLD BUSINESS

Grant updates: 319 Silver Creek – Melanie prepared and submitted invoices; received funds for cost-share reimbursement on John C. Burgstrom, and Loren Christman. 319 14 Mile Creek – Job announcement for Watershed Coordinator was posted on college web sites, IASWCD, NRCS, and to local contacts. Thirteen applications were received. CWI 2013 – Only 2 of Clark County's applicants have completed the steps necessary to receive their incentive payment; field checks remain to be done on those. Melanie began developing the virtual cover crop workshop web page.

Annual Meeting was discussed. The Schnitzelbank Restaurant has been confirmed as the caterer. The cost will be \$12.95 per person with \$125 travel charge. Supervisors agreed to keep the ticket cost for the meal at \$10 per person. Sponsorships will be sought from New Washington State Bank and Farm Credit Service to help cover the meal expenses. Jared Heil, local weather reporter, has agreed to be the speaker at no cost. Tami presented a quote of \$520 from The Green Banner to print the Annual Report. Carolyn moved to accept the quote for printing; Luanne seconded, and motion carried. Staff will contact Jim McIntosh to clean up after the meeting.

Jeffersonville MS4 Program: Tami presented Randy Braun's (IDEM Section Chief, Stormwater) response to the District's letter regarding its responsibilities for implementation of the construction site run-off program. After discussion, Loren moved to request a copy of the letter be sent to the City of Jeffersonville who was not initially copied on the letter. Dana seconded and motion carried.

Registrations have been submitted for Sam, Dana, Loren and Tami to attend Annual Conference. Hotel reservations have also been made. Annual Conference delegates will be Dana (delegate) and Loren (alternate).

Tami stated that she called and left a message for, and had sent a letter, to Annette Boyer regarding the balance she owes on rental of the no-till drill. Supervisors asked that Tami send a certified letter as the next step to collect the balance.

As of this afternoon, the Leadership Institute training scheduled for this Friday and Saturday is still on. Luanne, Carolyn, and Loren will be attending.

Staff presented a list of applicants for the 14 Mile Creek Watershed Coordinator position. Qualifications were reviewed. Mike Johnson stated that Casie Auxier, HHH RC&D employee, may be interested in part-time employment. Staff will contact HHH Director, Terry Stephenson, to confirm and discuss the possibility. Melanie noted that water sampling is scheduled monthly for the grant, and no sampling can be done until the QAPP is written, and approval obtained from IDEM. Hiring someone in a timely manner would be most beneficial.

Carolyn noted that we had not discussed the District business plan over the last two meetings. Melanie was to have put the plan in a final format and distributed it. This was not accomplished to date; she will distribute before the next board meeting.

Carolyn also noted that supervisors need to be provided staff job descriptions to review before the January meeting.

No other old business.

#### NEW BUSINESS

Contribution Agreement – IASWCD has entered into a contribution agreement with NRCS to ensure status reviews are completed on CRP contracts. IASWCD has contracted with Knox County SWCD, represented by Troy Hinkle, to work with SWCDs to get contracts in place and provide any additional training for the SWCDs that may be needed to complete the status reviews. There are 11 CRP contracts in Clark County to be reviewed. The reviews would involve checking the practices to see if they have been completed to NRCS standards, and what, if any, work needs to be done to bring the practice up to standard. Mike stated that Lynn Miller may be interested in the work, however, Lynn would like to know more details such as how many practices are involved in each contract. Mike and Jennifer will try to determine what is involved in each contract.

MS4 Funds – Supervisors reviewed and discussed the balance of funds in the Urban Conservation program, and whether staff should be compensated for the work they are doing for the program. It was decided that more information was needed before making a decision. Staff will prepare a summary of their work hours and compensation received for the last three years to supervisors, in addition to the job descriptions requested previously. An Executive Session will be held ½ hour before the January 2<sup>nd</sup> board meeting for performance reviews.

Melanie presented a request from the Washington County SWCD for sponsorship of an Area Cover Crop Workshop to be held January 28, 2014, in Salem, IN. PARP and CCA credits are offered through the workshop. Loren moved to sponsor with \$100. Luanne seconded and motion carried.

Melanie also presented a request from NACD for annual membership dues. Loren moved to contribute \$200 to the association. Carolyn seconded and motion carried.

No other New Business.

## STAFF REPORTS

Jennifer Kipper, NRCS District Conservationist, reported that she had spent the day with State office and archeological staff surveying the Star Hill Road and Muddy Fork Structure 4 projects. Her work over the past month has included EQIP, contract payments, and field visits. She has plans to attend the Ag Outlook Breakfast on 12/17; she does not know at this point if she will be attending Annual Conference.

Tami Kruer, Executive Director/Education Coordinator, presented a written report of her activities.

Melanie Davis, Administrative Coordinator, presented a written report of her activities.

David Trotter, Watershed Technician, presented a written report of his activities.

Lynn Miller, Urban Resources Technician, presented a written report of his activities.

## CONSERVATION PLANS FOR BOARD APPROVAL/SIGNATURES

None.

## CORRESPONDENCE/ANNOUNCEMENTS

None.

With no further business, Sam adjourned the meeting at 9:45 p.m.

Melanie Davis, Secretary