

April 7, 2022

The Clark County Soil and Water Conservation District Board of Supervisors held their regular board meeting on Thursday, April 7, 2022, at 8:30 a.m. Those present were Sam Hagest, Dana Coots, Kelly Adams, David Trotter, Tami Kruer, and Melanie Davis.

Sam asked for additions or corrections to the March minutes. Dana moved to approve the minutes as written; Kelly seconded, and the motion carried.

Sam asked for questions on the Financial Report. Kelly moved to approve the report; Dana seconded, and the motion carried.

### Old Business

Grant updates:

NACD 2022 – Grant partners met on 3/30, and discussed locations for the five gardens for the disc golf course at Lapping Park. Plants were selected, and two workshops were scheduled. Melanie has submitted the progress report due to NACD by 4/15/22.

319 14 Mile Creek – Kathleen Hagan, IDEM, emailed the following update on our additional funds and grant extension request: “EPA approved our overall grant amendment, so things are moving forward with the amendment to add funds and time to your project. Legal just finished their review of the amendment for your project this afternoon. We have to wait until the special procurement request to add the extra year is approved before we can send you the grant amendment for signature. (There is a new process in place for the special procurement requests, so we don’t know how long it will take. The best guess is a 3 week maximum, but understand that it is an estimate.” David stated that he currently has 8 outstanding (working) projects, and two possibilities for projects (they have not completed applications). New applications will need to have all their paperwork (receipts, etc.) turned in by the end of October.

Melanie stated that CCHIRP meetings have been suspended until further notice due to low participation. Members will be notified of events and activities the District schedules; CCHIRP’s logo will be included in advertising.

No other old business.

### New Business

Civil rights and multi-agency memorandum will be reviewed at the June board meeting.

4-H Fair was discussed. Melanie presented Grant Line Nursery’s bid for annual cleanup of the exhibit area. After discussion, Loren moved to accept Grant Line’s bid. Dana seconded, and motion carried. Melanie stated that Silly Safaris is scheduled for Wednesday, 7/20, and Take Flight Raptors for Tuesday, 7/19, to do programs in the exhibit area. She presented information on Raptor Rehab of KY’s “Meet a

Bald Eagle” program. Cost is \$275 for the 30 minute program. Loren moved to have Raptor Rehab present the Bald Eagle program on Monday, 7/18. Dana seconded, and motion carried. Tami stated that she is working with Debbie Trotter, Farm Bureau, to obtain materials related to Farm Bureau’s book of the year “My Family’s Soybean Farm,” in order to create a display on soybeans for the fair. Materials must be ordered through Farm Bureau; there will be no cost to the District. Suggestions for advertising the programs to be held in the exhibit area were: creating a sheet for the Lion’s Club to hand out when they are parking cars, having the fair’s announcer announce each night’s program, advertising in the fair book is that is still being published, and contacting City of Charlestown to have them put info on their sign on Hwy. 3.

“Preventing Workplace and Sexual Harassment” training is required to be completed by 8/30/2022 by all supervisors and staff. The ten minute training will be viewed at the end of the May board meeting for supervisors that do not have internet access.

Melanie stated that the District’s 2019 version of Quickbooks will no longer be supported after May 2022. She chatted with QB support and was given 3 options for upgrading the QB software and the payroll function: 1) QB Desktop Premier Plus 2022, which allows industry specific functions for \$549.99, and Enhanced Payroll for \$650 – total of \$1,199.99 annually; 2) QB Desktop Pro Plus 2022 for \$349.99, and Enhanced Payroll for \$650 – total of \$999.99 annually; and 3) QB Desktop Pro Plus 2022 for \$349.99, and Symphony Enhanced Payroll for \$500 annually, with \$2 usage fee per employee per month (\$48/yr. for the 2 District staff) – total \$898.99 annually. Loren moved to purchase option 2. Kelly seconded, and motion carried.

Tami presented a sympathy card for signature for the passing of Dorothy Miller’s son.

Per Jennifer, her position in Clark County has not been advertised to date. However, a new vehicle may be arriving at the Clark office in advance of a person being hired.

No other new business.

#### Staff Reports

Jennifer Kipper submitted a written report.

Tami Kruer submitted a written report.

Melanie Davis submitted a written report.

David Trotter submitted a written report.

Lynn Miller was not present for a report.

Mike Johnson was not present for a report.

#### Correspondence/Announcements:

None.

With no further business, Sam adjourned the meeting at 9:30 a.m.